

**Council of Administration / School of Instruction**  
**August 22-24, 2025**  
**The Hotel Bentley, Alexandria LA**  
**200 Desoto Street Alexandria LA 70131**

**All VFW State, District and Post Officers and members are urged and invited to attend the respective Officers' training and meetings listed.**

**VFW Schedule**

**Friday, August 22, 2025 – 4:30pm to 8:00pm**

**State Officers and District Commanders and other members who wish to attend.**

**Dress Code – Business Casual / Commanders Shirt**

4:30pm – 5:30pm	Sign In	Lobby Bentley Hotel
5pm – 7pm	Post Commanders Training (James Bourque)	Main Ball Room
	Post Quartermaster Training (Ray Bass)	Bayou Roberts Rm
	District Commander Training (Sharee Arends)	Alexandria Room
<b>5pm – 10pm Hospitality Room Beauregard 2<sup>nd</sup> Floor</b>		

**Saturday, August 23, 2025 – 7:00am to 5:00pm**

**All VFW Members, Post, District and State Officers. Business Casual Dress – State Commanders Shirt or regular dress shirt and dress pants.**

**All Members are invited and urged to attend.**

7am – 8:30am	Breakfast	Bayou Chicou
8:am – 11:30am	Sign In	Lobby Bentley Hotel
8:30am – 9:am	Opening / Presentation of Awards	Main Ball Room
	Opening Commander	
	• Intro Line Officers/District Commanders	
	• Recognize PSC	
	• Recognize 1 <sup>st</sup> Time Attendees	
	Presentation of Awards PSC Debbie McElhannon	
	• All State	
	• 100% Membership Awards for 2024/2025	
9am – 9:30am	Membership (Commander / Membership Chairman)	
	All State / All American Programs	
9:30am- 10am	Community Service ( Chris LeGuin)	
10am – 10:15am	VOD/PP/Scholars App (James Borque/Carl Karnish)	
10:15am – 10:30am	Safety (Brian Bannono)	
10:30am – 10:45am	Break	
10:45am – 11am	Legislative (Matt West)	
11am – 12noon	Service Officer (Welma)	
12noon – 1pm	Lunch	
1pm – 1:15pm	Commanders Special Project (Chris LeGuin)	
1:15pm – 1:45pm	Inspections (Robert Bates)	
1:45pm – 2pm	Teachers (Rodney Barnett)	

2pm – 2:15pm	Americanism (Mitch Cota)
2:15pm – 2:30pm	Adopt a Unit (Lee Wright)
2:30pm – 3pm	Break
3pm – 5pm	Council of Administration <ul style="list-style-type: none"> <li>• Elect (2) 4yr Convention Chairs</li> </ul>
6:30pm – 8:30pm	Auxiliary fundraiser (End of Summer Beach Party)
<b>5pm – 10pm Hospitality Room Bentley Beauregard 2<sup>nd</sup> Floor</b>	

**Sunday, August 24, 2025 – 7:00am to 11:00am**

**All VFW members, Post, District and State Officers. Business Casual Dress – State Commanders Shirt or regular dress shirt and dress pants.  
All Members are invited and urged to attend.**

7am – 8:30am	Breakfast	Bayou Chicou
8:30am – 11:00am	Continuation of C of A (if needed)	Main Ballroom